

SPICES BOARD

(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277
Palarivattom. P.O., KOCHI-682025
www.indianspices.com, Ph: 0484-2333610 to 16

TECHNICAL ANALYST – CHEMISTRY & MICROBIOLOGY (ON CONTRACT)

Spices Board, invites application from the qualified candidates residing in the Corporations/ Municipalities where respective Quality Evaluation Laboratories are situated for short contractual appointment initially for a period of one year and may be further extendable by one year as per the requirement and based on the performance.

No of Vacancy	Two(2)-Chemistry at QEL Mumbai; One(1)-Chemistry at Spices Park Raebareli; One(1)-Microbiology at QEL Kolkata. (Posting Anywhere in India as per the requirement.)
Essential Qualification	Chemistry - Post graduate degree in Chemistry (specifically in Pure Chemistry/ Applied Chemistry/ Analytical Chemistry) from a recognised university with minimum 7 OGPA out of 10 or 70% marks. Microbiology - Post graduate degree in Microbiology (Food Microbiology/ Applied Microbiology) from a recognised university with minimum 7 OGPA out of 10 or 70% marks.
Experience	Minimum 2 years in quality testing of spices.
Salary	₹30,000(Consolidated) Fixed per month.
Job description (specific works only)	Assist in Standardisation of new parameters, projects related to quality control of spices. Render analytical service based on Quality systems and Manuals.
Term of appointment	The Appointment shall be valid initially for a period of one year and may be further extendable by one year as per the requirement and based on the performance.
Age limit	Not more than 35 years as on 01.10.2020

Last date for receiving applications is 22nd October 2020.

Method of Selection: Selection will be through examination in multiple choices (Objective test (MCQ) and/or Essay type test and/or interview).

How to apply: Candidates who would like to apply may download the prescribed format of application in Annexure-I and send the scanned application (duly filled and signed) by email along with the scanned copies of supporting documents(viz., educational qualification, proof of age, Residence certificate, experience, etc.) to the respective QEL, the candidate wishes to apply for with email subject as "**Application for the post of Technical Analyst(Chemistry/ Microbiology) on contract**" (**Mumbai-sbromumbai@gmail.com; Raebareli-spicesboardrbly@gmail.com; Kolkata-sbrokolkata@gmail.com;**). Short-listed candidates will be intimated of written test/interview at the respective QELs.

22nd September 2020
Kochi-25

SECRETARY

General Instructions :

1. Applications should be submitted in the prescribed format along with supporting documents. Late application shall not be entertained.
2. Before applying, candidates should ensure that they fulfill the eligibility criteria for the post.
3. Candidates are advised to keep their e-mail ID and mobile number active for receiving communication from the Spices Board.
4. For proof of Identity, Age, Address, Qualification, Experience, Community, Residence certificate etc., candidates have to produce original documents at the time of certificate verification.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
6. Decisions of the Spices Board in all matters regarding eligibility, conduct of test, detailed test and selection procedure would be final and binding on all candidates. No representation or correspondence will be entertained by the Board in this regard.
7. Any legal proceedings in respect of any matter of claim or dispute arising out of this vacancy notification and/or an application, tests, etc in response thereto can be instituted only in Kochi and courts at Kochi only shall have sole and exclusive jurisdiction to try any cause/dispute.
8. Canvassing in any form will be a disqualification.
9. The eligibility of applicants with respect to age, Educational qualification, experience etc. will be determined as on 01.10.2020.
10. The period of experience in a discipline/area of work, wherever prescribed, only after the date of acquiring the essential qualification will be counted.
11. In case of candidates who do not have the required class or percentage of marks for the prescribed qualification, the class or percentage of marks obtained at a higher level qualification(in same discipline), if any, shall be considered if it meets the requirement.
12. Information related to changes in date of submission of application (if any), date and venue of written test and result of written test/interview etc. will be published in Board's website www.indianspices.com.
13. Applicants employed in Govt. Departments/PSUs/Autonomous bodies should forward their applications through proper channel and must produce No Objection Certificate (NOC) at the time of final selection process/interview from their employer. In case, the candidate fails to produce the NOC, his/her candidature will not be considered.
14. Wherever CGPA/OGPA in a degree is awarded, the candidates have to submit document indicating equivalent percentage of marks as per norms adopted by the University/Institute along with the application.
15. Spices Board reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reasons therefore. The decision of Spices Board will be final and no appeal will be entertained against this issue.
16. All queries/issues regarding the notification are to be addressed to the Scientist C & QEL i/c Board only through e-mail: qel.sb-ker@gov.in

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**APPLICATION FOR TECHNICAL ANALYST(CHEMISTRY/ MICROBIOLOGY) ON
CONTRACT**

Self attested copies of eligibility criteria should be attached with the duly filled-in format. Original documents for eligibility criteria submitted below should be available for verification, failing which the candidate will not be allowed to attend the written test/interview.

Affix
Recent
passport size
Colour
photograph

Name of the Post Applied for :

Location(Mumbai/Kolkata/Raebareli) :

1.	Name of the candidate (in Block letters):			
2.	Address for communication:			
	Contact No.:			
	Email ID:			
3.	Permanent Address:			
	Contact No.:			
	Email ID:			
4.	Identity proof submitted, with details:			
5.	Eligibility criteria/documents submitted:			
Sl. No.	Eligibility criteria	Details	Documents attached (Yes/No)	Verification (Office purpose only)
i.	a) Date of Birth b) Age (Not more than 35 years as on 01.10.2020)	a) b) years months.		

Sl. No.	Educational qualifications	Name of the University/ Institute.	Year of Passing.	CGPA/ OGPA/ Percentage obtained.	Documents attached (Yes/No)	Verification (Office purpose only)	
6.	Details of previous training/experience(if any):						
Sl. No.	Area of Experience/ Training	Experience details		Period		Documents attached (Yes/No)	Verification (Office purpose only)
		Position held (Employee/ Trainee)	Name of the Institution.	From – To	Completed Years & Months.		

Declaration

I hereby declare that I have read the notification for selection of Technical Analyst (Chemistry/ Microbiology) and the details given above with self-attested documents submitted are true & valid.

Place :

Signature :

Date:

Name:

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